



Manor Green Primary Academy

'We are the future - the world is in our hands.'

Principal: Mrs. D. Warren
Vice Principal: Mr. S. Mycroft

Manor Green Primary Academy, Mancunian Road, Manchester, M34 7NS

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Thursday, 25th October 2018

Dear parents and carers,

As you know, we updated our end of year report format to reflect the changes in national assessment reporting. Our 'half termly report card' format has also been updated. This letter is to explain the changes and, following feedback from our Parent Forum, the reasons behind the changes.

Why the change?

- As our end of year report format is now in line with national reporting, these half termly reports have been brought in line with this.
- Feedback from parents and staff was that the 'grading' system was 'old fashioned' and didn't reflect the academy's current approach to learning. Parents, children and staff commented that the grading system could also lead to confusion – what one teacher deems as 'A' for behaviour, might be seen as a 'B' by the following year's teacher.
- Sometimes behaviour can vary depending on the time of day. For example, classroom behaviour may differ to behaviour at lunchtime. Teachers will use their knowledge of the children from conversations with midday staff and information our behaviour recording system to assess these areas separately.
- Mrs. Warren wanted to ensure that she personally read each report card before it was sent home so each card now has a 'Principal's Signature' section.

What's changed?

- Gradings have been replaced with 'Red, Amber and Green' ratings to ensure consistency.
- Mrs. Warren will now read and sign each report card before it is sent home.
- Behaviour is now assessed as 'learning behaviour' and 'behaviour at playtime/lunchtime'.
- The headings are now: Attendance, Punctuality, Learning Behaviour & Effort, Behaviour at Lunchtime, Uniform (including PE Kit), Progress in English (inc. communication & language and attention & listening), Progress in Maths and Progress in Personal Development.

An example of a completed report card for this half term can be found on the next page. As always, these systems are in place to ensure you have the best possible knowledge of where your children are up to at school but do not replace conversations. If you would like to talk about anything on your child's report card, please contact the academy office to make an appointment to see your child's class teacher.

Report cards detailing this half term's progress will be sent home on Friday, 10th November.

Thank you for your continued help and support.

Yours sincerely,

Mr. S. Mycroft
Vice Principal

'Care, Share, Fair, Dare, Healthy & Happy'



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**Manor Green Primary Academy
Half-Termly Progress Report**

Name:		Class:		Teacher:	
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Subject / Area	Autumn Term 1		Autumn Term 2		Spring Term 1		Spring Term 2		Summer Term 1	
Attendance										
Punctuality										
Learning Behaviour & Effort										
Behaviour at Lunchtime										
Uniform (including PE Kit)										
Progress in English <small>(inc. communication & language and attention & listening)</small>										
Progress in Maths										
Progress in Personal Development										

Teacher:					
Principal:					
Parent/Carer:					

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Key

Attendance	Less than 94.9%	95 – 97.4%	97.5% or more
Punctuality	3 or more lates	1 or 2 lates	No lates
Learning Behaviour & Effort	Poor, unacceptable behaviour, distractible, disruptive aggressive. Requires a high level of staff input and reminders. Often needs reminding to put full effort in to work.	Acceptable behaviour, pays attention and concentrates. Few reminders required. Generally excellent effort but occasionally needs reminding.	Excellent behaviour, respectful, trustworthy and responsible. Excellent effort at all times.
Behaviour at Lunchtime	Poor, unacceptable behaviour, distractible, disruptive aggressive. Requires a high level of staff input and reminders.	Acceptable behaviour, pays attention and concentrates. Few reminders required.	Excellent behaviour, respectful, trustworthy and responsible.

Progress in personal development	Progress is below expectation and needs extra practice with independent skills.	Progress is just below expectations and needs some practice with independent skills.	Progress is at or above expectations.
Progress in English	Progress is below expectation and needs extra support from home in English.	Progress is just below expectations in English.	Progress is at or above expectations in English.
Progress in Maths	Progress is below expectation and needs extra support from home in Maths.	Progress is just below expectations in Maths.	Progress is at or above expectations in Maths.

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