



Manor Green Primary Academy

'We are the future - the world is in our hands.'

Principal: Mrs. D. Warren
Vice Principal: Mr. S. Mycroft

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Thursday, 24th May 2018

Dear parents and carers of Y4 Green and Y5 Green,

I am writing to you today to inform you of some changes to the staffing structure of your child's class for the coming half term. As you know, we constantly review what we do at Manor Green to ensure that our children are getting the best possible provision to suit their needs and achieve the best possible outcomes.

With this in mind, and a focus on transition and 'Year Six readiness', Mr. Mycroft will be taking over as class teacher of Year 5 Green each morning of the final half term of this academic year. Year 5 Green will continue to be supported by Mrs. Livingston, ensuring continuity and consistency. With regards to the afternoon sessions, Mrs. Farrell and Mrs. Pearson will be working with Year 5 Green: Mrs Farrell each Monday to Wednesday and Mrs. Pearson each Thursday and Friday. Both members of staff are known to the children and, with Mrs. Pearson being one of our Assistant Principals and part of the current Year 6 team, the focus on being 'Y6 ready' can continue.

This change in Year 5 Green provides us with the opportunity to add an additional teacher to the current Year 4 team: allowing the Year 4 team to ensure that children are as 'Year 5 ready' as possible. Miss Tiffany will work across both Year 4 classes each Monday to Wednesday, completing targeted work with groups of children, again to ensure that they are as 'Y5 ready' as possible. Each Thursday & Friday, Miss Tiffany will be teaching in Year 4 Green. Again, with a focus on continuity, Miss Tiffany will plan with Mrs. Welford, who will continue to teach Year 4 Green Monday to Wednesday. With regards to teaching assistant support, this will remain unchanged with Mrs. Flint and Miss Dowling supporting both classes as they have been doing this year.

If you have any comments, questions or concerns, please do not hesitate to contact either myself or Mr. Mycroft via the academy office.

Thank you for your continued help and support.

Yours sincerely,

Mrs. D. Warren
Principal

'Care, Share, Fair, Dare, Healthy & Happy'



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