



Manor Green Primary Academy

'We are the future - the world is in our hands.'

Principal: Mrs. D. Warren
Vice Principal: Mr. S. Mycroft

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Thursday, 10th May 2018

Dear parents and carers,

RE: Lunchtime Arrangements at Manor Green

As you are no doubt aware, yesterday we implemented some changes to the organisation of lunchtimes for Key Stage 1 (Year 1 & 2) and Key Stage 2 children. **Morning break time remains unchanged.**

The new arrangements are as follows:

Key Stage 1 Children

- Dining room arrangements remain the same.
- The KS1 playground has been 'zoned' to provide a range of activities for all children on a rota basis. This is in response to the children saying that they would like more to do and in response to feedback from lunchtime staff.
- The activities are arranged by year group (i.e. Year 2 Green & Year 2 Yellow together) allowing children time to further bond with their peers.

Key Stage 2 Children

- Dining room arrangements have been altered to allow a 'block of time' for Years 3 & 4 and Years 5 & 6 to eat and enjoy social time with their peers. Whilst Year 3 & 4 are inside eating, Years 5 & 6 will be outside and vice versa. Upon entering the dining room, children choose their seat and wait to be called up to the serving hatch. Removing the long queues children have experienced before – something the children have been much happier with today.
- When outside, in an attempt to give children more space and in a similar vein to Key Stage 1, year groups are allocated areas to play in. This is timetabled and children have access to all areas over the course of the week.
- We are actively encouraging a social lunch time where children enjoy their meal and talk to the friends who they choose to sit with.
- To further promote children's independence, those having school dinners now collect their own, tray, cutlery and cup before joining the significantly shorter queue.
- Each sitting (for Y3&4 and Y5&6) is 30 minutes long meaning that children have plenty of time to eat and talk to their friends.
- Packed lunch children are free to sit with school dinner children but, in line with restaurant etiquette we follow as adults, children are encouraged to wait for all children to be seated before eating. This is only encouraged – children **have not** been told that they cannot eat their lunch.
- Children are encouraged to go to the toilet on their way out to the playground or in to the dining room and again on their way out or back in should they need to. Discretion, as you'd expect, with this rule is to be applied as and when. Children would not be told they can't go to the toilet if they need to.

'Care, Share, Fair, Dare, Healthy & Happy'



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In addition to these adjustments, we have also introduced the Daily Mile for all classes in KS1 and KS2 to further support the development of fitness and a healthy lifestyle. You can find details of this on the following website: <https://thedailymile.co.uk/note-for-parents-and-carers/>

I would like to reiterate that the 'Parents and Carers of MG Haughton Green' is **not affiliated** with our academy and, as such, is not the place to raise concerns and comments. Whilst I appreciate the value of social media, and we actively use these platforms as an academy, it should not under any circumstance replace speaking to us directly. Where you have concerns and comments that you would like a response to, you should contact the academy office during the usual working hours. On this note, I would like to thank the two parents who have contacted the academy office this morning to ask questions and raise some concerns. Hopefully this letter alleviates your concerns but, as always, if you would like to discuss anything further, please contact us via the academy office.

Thank you for your continued help and support.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Warren', written in a cursive style.

Mrs. D. Warren
Principal

