



# Manor Green Primary Academy

'We are the future - the world is in our hands.'

Principal: Mrs. D. Warren  
Vice Principal: Mr. S. Mycroft

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Monday, 19<sup>th</sup> March 2018

Dear parents and carers of our Year 5 children,

## **Robinwood Residential Visit – 11<sup>th</sup> May 2018**

I am writing to you today with regards to the upcoming residential visit to Robinwood Adventure Centre at a cost of £194 per child. As you know, the visit is due to take place on 11/05/18 with the children returning on 13/05/18.

At the time of typing this letter, the following amounts have been paid on ParentPay:

- Collected so far £4284.50
- Still outstanding £2933.50

The deadline for payments on ParentPay has been set as 29<sup>th</sup> March 2018 and has been since the payment was made active in September, this is because the deadline for final payments to Robinwood is 30<sup>th</sup> March 2018. Upon looking at previous correspondence sent home, we have noticed that a mistake was made on the initial expression of interest letter. The date on the initial letter for final payment was stated as Friday, 4<sup>th</sup> May 2018. We will ensure, going forward, that all dates are consistent and clear from when trips are set. We would like to apologise for any inconvenience this mistake has caused on this occasion.

We are asking that parents do their best to make payments by the March deadline but fully appreciate that many of you will have budgeted around the initial date of 04/05/18. If you feel that you need longer to make the final payments, please contact us to let us know.

We know that the children are excited for their upcoming visit and we'd like to thank you for your commitment to allowing them to benefit from this enriching and enjoyable experience.

Thank you for your continued help and support.

Yours sincerely,

Mr. S. Mycroft  
Vice Principal

**'Care, Share, Fair, Dare, Healthy & Happy'**



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